



**NORTH COLLIN SPECIAL UTILITY DISTRICT**

P.O. BOX 343 2333 Sam Rayburn Hwy.

MELISSA, TEXAS 75454

PH. 972-837-2331 [www.northcollinsud.com](http://www.northcollinsud.com) FAX 972-837-2930

"This institution is an equal opportunity provider and employer"

**Non-standard Service Application**

Date: \_\_\_\_\_

**Name of Development:** \_\_\_\_\_

Maximum Number of Lots: \_\_\_\_\_ Standard Lot Size: \_\_\_\_\_

**Name of Applicant/Developer:** \_\_\_\_\_

Name & Title of Person Completing Application: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Name of Property Owner:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Responsible Engineer:** \_\_\_\_\_ **Firm:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Property description:** *(State legal description or attach copy of deed)* \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Describe/check all intended land uses in the Development:** *(Attach additional sheets if necessary)*

Residential Subdivision       Apartments       Manufactured Home Park       RV Park

Commercial or other uses: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Special service needs:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Additional information required to determine level and manner of service:**

1. Is the property located in the corporate limits or ETJ of a municipality? Yes \_\_\_\_\_ No \_\_\_\_\_
  - If yes, which municipality and indicate if ETJ: \_\_\_\_\_
  
2. Are additional phases planned for this development? ..... Yes \_\_\_\_\_ No \_\_\_\_\_
  - If yes, please explain: \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
  
3. Initial the following items submitted with this application (please note that additional information not submitted may be required):
  - \_\_\_\_\_ Four (4) plats signed and sealed by a licensed surveyor or registered professional engineer.
  - \_\_\_\_\_ General location map of the development.
  - \_\_\_\_\_ Description of improvements the Applicant proposes to build.
  - \_\_\_\_\_ A proposed calendar of the design, plat approval, construction phasing and initial occupancy.
  - \_\_\_\_\_ Applicant's projected demand for water service when the development is fully built-out and occupied.
  - \_\_\_\_\_ A projected schedule of the build-out and of associated water demand during the build-out.
  - \_\_\_\_\_ For development in phases, a map depicting the currently estimated location of each phase.
  - \_\_\_\_\_ For development in phases, the Applicant must specify the level and manner of service and estimated time frame for each phase.

All information provided to the District under an application for non-standard service shall be considered public information and will be made available for inspection and copying. Any person who submits information in conjunction with this application consents to the inspection and copying of that information.

This application must be completed by the undersigned Applicant only. The District will take no action related to the development until this application is complete. **A signed application will be considered complete only after the District has received all required attachments, including (1) a valid check for the Service Investigation Fee in the amount of \$2,500.00 plus \$10.00 for each service connection in the proposed development in excess of 250 service connections; and (2) all of the additional information required to determine the level and manner of service for the development.** Please contact the General Manager to obtain the estimated fee amount.

The Service Investigation Fee covers administrative, legal, and engineer costs associated with an investigation of the District's ability to provide service to the applicant's proposed project. Additional costs appropriate to the size and scope of the proposed project may be deemed necessary by the District, and applicant may incur such additional costs.

Please be advised that the hydraulic analysis performed by the District's consulting engineer will only be valid for six (6) months from the date of the engineer's approval letter.

Submission of this application and all required payments and information required does not activate service. Applicant/developer, and property owner (if applicable), must execute a written Non-standard Service Contract prepared by the District's attorney, as required by the District's Rate Order.

**I CERTIFY, AS THE APPLICANT OR AS AN AUTHORIZED REPRESENTATIVE ON BEHALF OF THE APPLICANT, THAT THE FOREGOING REPRESENTATIONS CONTAINED IN THIS APPLICATION ARE TRUE AND CORRECT.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

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FOR DISTRICT USE

**SIGNED APPLICATION RECEIVED BY THE DISTRICT** on \_\_\_\_\_, 20\_\_\_\_,  
by \_\_\_\_\_.

**Service Investigation Fee: \$2,500.00 plus \$10.00 per each service connection in excess of 250 service connections**

Total Amount Due: \$ \_\_\_\_\_ .00

Amount Received: \$ \_\_\_\_\_ .00      Check #: \_\_\_\_\_      Date Received: \_\_\_\_\_

**List service information and documents not submitted with application:**

_____	Date Received: _____	By: _____
_____	Date Received: _____	By: _____
_____	Date Received: _____	By: _____
_____	Date Received: _____	By: _____
_____	Date Received: _____	By: _____

**Comments:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_